

# Record of Loan Form



**Please complete and fax to 866.688.3280.**

Materials are released only to patient's clinician or medical institution.

Release of slides/materials requires approval of Inform Diagnostics pathologist.

This form is not valid unless it is signed by authorized personnel.

The slides/blocks are the property of Inform Diagnostics and cannot be released to a third party without prior permission.

By signing this document, you agree to take full responsibility and assume chain of custody of the specimen material until these supplies are returned to Inform Diagnostics.

## REQUEST INFORMATION

Request Date	Phone
Person Requesting	Fax
Institution Requesting	
<b>Inform Diagnostics is not responsible for consultation fees.</b> Bill to: <input type="checkbox"/> Patient <input type="checkbox"/> Requesting Clinician	
Special Requests (if unstained slides are needed, please indicate how many)	
Signature of Authorized Requester	

## PATIENT INFORMATION

Patient Name (Please Print)	Date of Birth	Inform Diagnostics Accession Number
Patient Signature		

## SHIPPING

**Please allow 72 hours for laboratory processing before materials are shipped.**

**Case materials are sent at the request of the patient or patient's clinician.**

**ALL MATERIALS MUST BE RETURNED INTACT WITHIN 14 DAYS UNLESS EXPRESSLY ALLOWED BY INFORM DIAGNOSTICS IN ADVANCE.**

**National courier with tracking:** Standard delivery is ground.

For expedited delivery, provide a FedEx or UPS label or provide your carrier account number.

<input type="checkbox"/> Overnight <input type="checkbox"/> Two-Day <input type="checkbox"/> Ground	FedEx Acct. #	UPS Acct. #
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**Please forward a copy of diagnostic report to:**

Inform Diagnostics / Reference Testing Specialist

15 Crawford St, Suite 100 / Needham, MA 02494 / 866.588.3280 / Fax: 866.688.3280

Send case materials to:

Address Line 1

Address Line 2

City	State	Zip
Phone	Fax	

## FOR INFORM DIAGNOSTICS USE ONLY

Identify if recuts or originals are being sent

Number of slides/blocks sent	Slides reviewed prior to release by
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Upon completion, scan form into case in applicable LIS system.